REQUEST FOR WARRANT CANCELLATION

A warrant cancellation request cannot be processed unless this form is completed to the fullest extent possible, signed, and returned to the address listed at the bottom. Instructions are provided on page 2.

Member	Data OAG Case Number:			
		::		
	Custodial Parent's Name:			
	Custodial Parent's SSN:			
Warrant	Being Cancelled Payee:			
Individu	al/Entity Requesting Warrant C Name or Business/Entity Title	ancellation and Replacement		
	Current Address:			_
	Address Change Neede	d: Yes No		
Danson fe	or Warrant Canaallation and Dank	acamant		
Reason 10	or warrant Cancenation and Repla	cement:		
		tify that I have not negotiated (c	eashed or deposited) and will not negotiate	the following
warrant(s): Warrant Number	Issue Date	Warrant Amount	
	Warrant Number	Issue Date	warrant Amount	
By signir	• If the warrant was damaged and this letter.	ferenced warrant was either lost, da I I have any portion of it, I will retu- ature, I will return it to the address I	amaged, or destroyed. In it with this form to the address provided at the thin the second will indicate that the warrant is being	
any loss t	o a merchant, a check cashing ent		red. If I later cash the original warrant, I will be by agree that the state may recover the amount could otherwise be sent to me.	
Signature of Requesting Party: Date:				
After sign	ning this form, please return it to the	he address below:		

Texas Child Support Disbursement Unit P.O. Box 659730 San Antonio, TX 78265-9730 FAX: (210) 921-2394

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INSTRUCTIONS FOR COMPLETING THE WARRANT CANCELLATION REQUEST FORM

1. Complete all of the relevant lines of data on the upper portion of this form.

If you are a(n):

- CP, you are not required to complete the "Business/Entity Title" line
- NCP, you are **not required** to complete the:
 - o "Business/Entity Title" line or
 - o "Custodial Parent's SSN" line
- third party warrant recipient (someone other than the CP or NCP), you are not required to complete the:
 - o "Non-Custodial Parent's Name" line
 - o "Custodial Parent's Name" line
 - "Custodial Parent's SSN" line
- **2.** Complete the lines provided on the lower portion of the form, being sure to specify:
 - your full name (Print Name)
 - the warrant number(s) being cancelled
 - the issue date of the warrant(s) being cancelled
 - the amount of the warrant(s) being cancelled

Note: To obtain warrant information (such as the warrant number, amount, or issue date), you can call 1-800-252-8014.

- 3. Sign the form on the "Signature of Requesting Party" line and enter the current date on the "Date" line.
- **4.** Mail or fax this form to the address provided below.

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